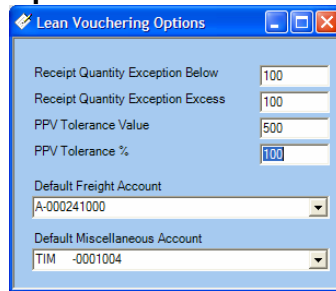


# MAX Lean Vouchering

**Lean Voucher Processing:** the purpose of this tool is to provide a method for processing a high volume of supply line items and invoices.

## Options:



Lean Vouchering Options

Receipt Quantity Exception Below: 100

Receipt Quantity Exception Excess: 100

PPV Tolerance Value: 500

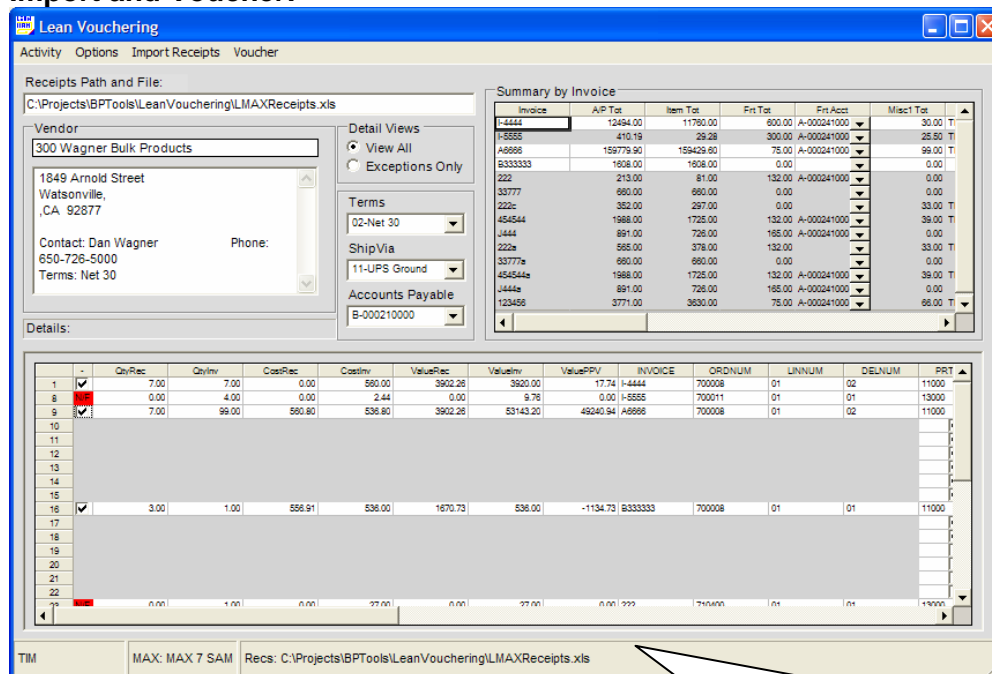
PPV Tolerance %: 100

Default Freight Account: A-000241000

Default Miscellaneous Account: TIM -0001004

The options are used to set reasonable tolerances for normal voucher acceptance.

## Import and Voucher:



Lean Vouchering

Activity Options Import Receipts Voucher

Receipts Path and File: C:\Projects\BPTools\LeanVouchering\LMAXReceipts.xls

Vendor: 300 Wagner Bulk Products

1849 Arnold Street  
Watsonville,  
CA 92877

Contact: Dan Wagner Phone:  
650-726-5000  
Terms: Net 30

Detail Views:  
 View All  
 Exceptions Only

Terms: 02-Net 30

ShipVia: 11-UPS Ground

Accounts Payable: B-000210000

Invoice	AP Tot	Item Tot	Fre Tot	Fre Acct	Misc1 Tot
1-4444	12494.00	11790.00	600.00	A-000241000	30.00
1-5555	410.19	29.28	300.00	A-000241000	25.50
A6666	159779.90	159429.60	75.00	A-000241000	99.00
B333333	1608.00	1608.00	0.00		0.00
222	213.00	81.00	132.00	A-000241000	0.00
33777	660.00	660.00	0.00		0.00
222e	382.00	297.00	0.00		33.00
454544	1988.00	1725.00	132.00	A-000241000	39.00
1444	891.00	726.00	165.00	A-000241000	0.00
222a	565.00	378.00	132.00		33.00
33777a	660.00	660.00	0.00		0.00
454544a	1988.00	1725.00	132.00	A-000241000	39.00
1444a	891.00	726.00	165.00	A-000241000	0.00
123456	3771.00	3630.00	75.00	A-000241000	86.00

	QtyRec	QtyInv	CostRec	CostInv	ValueRec	ValueInv	ValuePVV	INVOICE	ORDNUM	LINNUM	DELNUM	PRT
1	7.00	7.00	0.00	590.00	3902.26	3902.00	17.74	1-4444	700008	01	02	11000
8	0.00	4.00	0.00	2.44	0.00	0.00	9.76	1-5555	700011	01	01	13000
9	7.00	99.00	590.80	536.80	3902.26	53143.20	49240.94	A6666	700008	01	02	11000
10												
11												
12												
13												
14												
15												
16	3.00	1.00	556.91	536.00	1670.73	536.00	-1134.73	B333333	700008	01	01	11000
17												
18												
19												
20												
21												
22	0.00	1.00	0.00	27.00	0.00	27.00	0.00	222	700008	01	01	13000

TIM MAX: MAX 7 SAM Recs: C:\Projects\BPTools\LeanVouchering\LMAXReceipts.xls

### Import Receipts:

When the Receipts file is imported it is verified based on the defined tolerances. Those invoices that are within tolerance will display in the details box as a single line with a checkmark.

Any Invoices which are outside tolerances will show the Invoice Line along with details receipts which can be selected as appropriate. Exceptions only can be viewed.

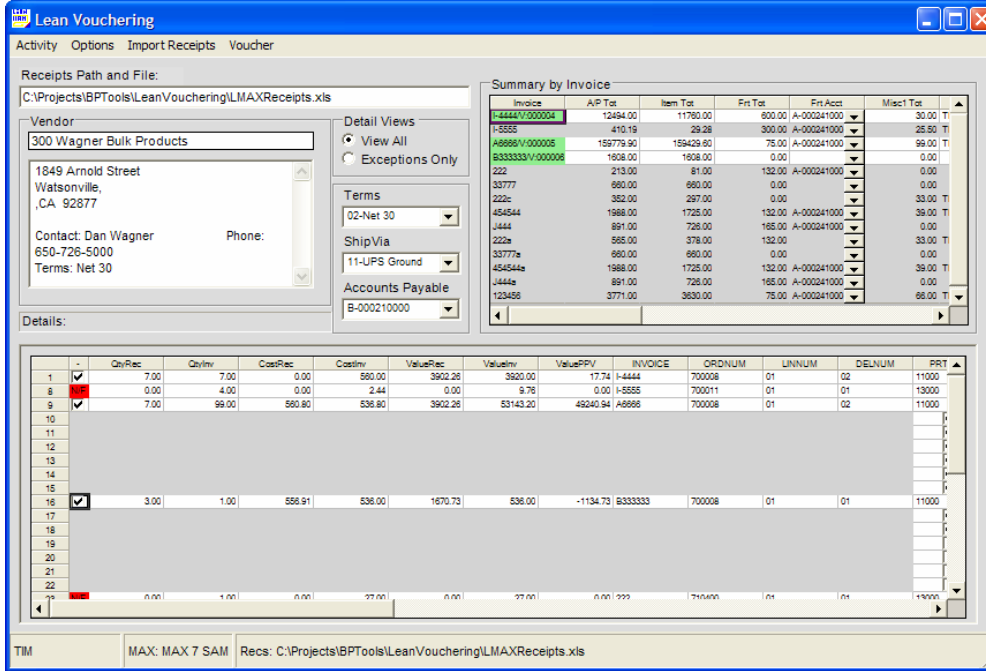
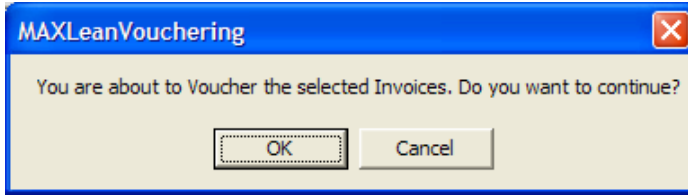
The Summary by Invoice box shows a summary of all received invoices. Amounts and accounts can be adjusted as needed.

### Voucher:

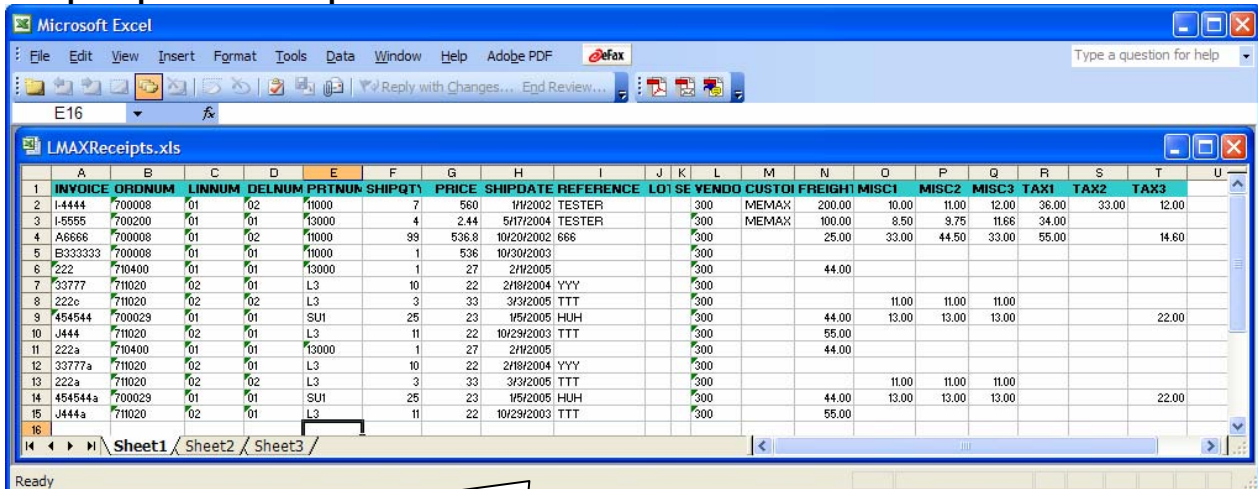
A Voucher will be assigned to the selected invoices and the PO Receipts will be updated with the voucher number.

# MAX Lean Vouchering

## Voucher:



## Sample Spreadsheet Input:



The Receipts file requires names of the columns to be specified as above. The sequence of the columns is optional.